

**THE SOCIETY FOR THE STUDY OF
INBORN ERRORS OF METABOLISM**

FINANCIAL STATEMENTS

31 DECEMBER 2008

**Company Registration Number: 2567711
Charity Registration Number: 1010639**

**THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM
FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2008**

Contents

	Page
General information	1
Trustees' report	2-6
Independent auditors' report	7
Statement of financial activities	8
Balance sheet	9
Notes	10-14

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM**GENERAL INFORMATION****Directors and trustees:**

C Jakobs
N Blau
J Campistol
J R Bonham (Appointed September 2008)
P T Clayton (Appointed September 2008)
M A Cleary (Resigned September 2008)
M A Dixon (Appointed September 2008)
J Gartner
V Kozich
P J Lee (Resigned September 2008)
P D Mayne
M I Tavares de Almeida
J Zschocke

Secretary: P D Mayne

Registered Office: No.1 Old Hall Street
Liverpool
L3 9SX

Bankers: Barclays Bank plc
Sheffield Arena Square Branch
PO Box 43
Sheffield
S1 1NG

Honorary Treasurer: M A Cleary
J R Bonham

Auditors: Baker Tilly UK Audit LLP
Chartered Accountants and Registered Auditors
No.1 Old Hall Street
Liverpool
L3 9SX

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM

TRUSTEES' REPORT

31 DECEMBER 2008

The trustees present their report together with financial statements for the year ended 31 December 2008. The trustees confirm that the financial statements comply with current statutory requirements and with those of the company's Memorandum and Articles of Association.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The company which is governed by its Memorandum and Articles of Association dated 12 December 1990, is constituted as a company limited by guarantee and has been given the registered company number 2567711.

The company is also a registered charity and has been given the registered charity number 1010639.

Trustees

The directors, who are also the trustees of the charity, are listed below:

C Jakobs	
N Blau	
J R Bonham	(Appointed September 2008)
J Campistol	
P T Clayton	(Appointed September 2008)
M A Cleary	(Resigned September 2008)
M A Dixon	(Appointed September 2008)
J Gartner	
V Kozich	
P J Lee	(Resigned September 2008)
P D Mayne	
M I Tavares de Almeida	
J Zschocke	

Being a company limited by guarantee, there is no share capital.

Organisation

A General Council made up of officers of the Society and additional members manage the organisation. The officers are a Chairman, an Honorary Secretary, and an Honorary Treasurer. Officers and Council members are elected at the Annual General Meeting. Another SSIEM member must nominate members standing for election. Officers of the Society may hold office for 3 years and are eligible for re-election to the same office for a further 3 years. Members of the General Council other than officers may hold office for 3 years; they may be re-elected for a further 3 years. All officers of the Society and members of the General Council, except as disclosed in note 10 of the financial statements, are non-paid volunteers.

Risk Management

The trustees have examined the major strategic, business and operational risks that the Society faces and have established systems so that the necessary steps can be taken to lessen these risks.

**THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM
TRUSTEES' REPORT**

31 DECEMBER 2008

(continued)

OBJECTIVES AND ACTIVITIES

The objects of The Society for the Study of Inborn Errors of Metabolism ("SSIEM") are to foster the study of inherited metabolic disorders and related topics.

In order to further these objects, membership of the Society promotes the exchange of ideas between professional workers in different disciplines who are interested in inherited metabolic disorders. The aim is pursued in scientific meetings and publications. The Society supports an annual symposium concentrating on different topics relating to inborn errors of metabolism each year and publishes its Journal, the *Journal of Inherited Metabolic Disease* (JIMD).

Membership of the Society is open to all those who are professionally involved in metabolic disorders or related topics.

ACHIEVEMENTS AND PERFORMANCE

During the year ended 31 December 2008 the Society published its Journal and continued development of its own internet web site. In addition, arrangements progressed with the Society for Inherited Metabolic Diseases (SIMD), the Japanese Society for Inherited Metabolism Diseases (JSIMD), the Australian Society for Inborn Errors of Metabolism (ASIEM), Sociedad Latinoamericana de Errores Innatos del Metabolismo y Pesquisa Neonatal (SLEIMPN), within the International Congress of Inborn Errors of Metabolism (ICIEM) for closer relationship. A new constitution has been formulated and agreed.

Its membership has continued to increase. The General Council has met on a number of occasions to pursue the objectives of the Society.

SSIEM Education and Training Advisory Committee (ETAC)

Purpose

Paediatric Metabolic Medicine (PMM) is a recognised subsection of the European Board of Paediatrics, which is a section of Union of European Medical Specialists (UEMS). The SSIEM is delegated to monitor training of paediatric metabolic medicine within the EU. As a condition of this recognition of the sub-specialty the SSIEM has set up a committee to monitor the education and training in PMM throughout the EU.

1 Structure

The current (core) membership of the committee is as follows:

Prof G Andria
Prof JV Leonard
Prof JM Saudubray
Dr JH Walter (Chairman)
Prof U Wendel
Prof R Wevers

In addition representatives from individual countries (both within and outside the EU) are invited to attend an ETAC meeting held yearly at the annual symposium and provide input to the core committee at other times. These representatives are nominated by local organisations responsible for paediatric metabolic medicine in their country.

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM

The core committee works with local representatives and where applicable the national body.

TRUSTEES' REPORT

31 DECEMBER 2008

(continued)

2

2 Work to date.

ETAC has designed and published a syllabus for both clinical and laboratory training in metabolic disease.

ETAC has undertaken visits on 2 European centres where there is training in inborn errors of metabolism. Using criteria specified by CESP, ETAC have made recommendations as to the acceptance of these as accredited training centres. CESP has accepted these recommendations.

ETAC has run two concurrent 1 day training sessions in 2008, one for clinicians in training and the second for laboratory scientists (the latter in conjunction with ERNDIM). These form the inaugural sessions for the SSIEM academy.

3 Future work

ETAC will continue to

- canvas the views of SSIEM members on training issues
- undertake accreditation visits when requested
- update the training syllabus on a regular basis
- to consider whether courses in inborn errors of metabolism are suitable for training needs
- organise further specific training programmes as part of the SSIEM academy.

JIMD

The JIMD Editorial Office is now well established in Heidelberg, Germany, run by two Editors in Chief together with an Editorial manager. The aim of the office is to facilitate the flow of articles for the journal.

Although the net payment to the Publishers of the JIMD is higher under the new contract, the Society will receive a share of the Royalties. During 2008 the Trustees were happy to receive a payment for Royalties of £43,353.

SYMPOSIUM

The Annual Symposium for 2008 was held in Lisbon, Portugal.

FUNDING

The majority of the income of the Society is raised from subscriptions paid by individual members. This income is used to pay the administrative and running costs of the Society including ETAC and to allow for publication of an educational journal devoted to the study of the Inborn Errors of Metabolism.

Surplus funds are invested. Interest from investments is used in pursuance of the educational objectives of the Society, to subsidise the journal to make it more widely available and to meet the expenses of an invited speaker at the annual symposia (Komrower Lecture).

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM**TRUSTEES' REPORT****31 DECEMBER 2008****(continued)**

The Society is truly international with membership drawn from more than 60 countries. The Society exists to promote the exchange of ideas between all who are professionally interested in Inherited Metabolic Disease. It is the wish of the Council that this exchange should occur between members in as many countries as possible. The Council has agreed to set aside an amount of money from any surplus generated from normal activities to make membership more widely available to those who would otherwise be unable to participate without support from the Society. In 2008 the Annual Subscription of 6 members was paid by the Society; in addition 15 members were given financial assistance to attend the Symposium in Portugal.

FINANCIAL REVIEW

The net incoming resources for the year amounted to £109,050 (2007: £32,309), which was the amount attributable to general reserves, which at the year end stood at £599,389 (2007: £490,339).

There have been no important events since the balance sheet date.

Investment powers and policy

All investments have been acquired in accordance with powers available to the Council. The assets are sufficient to guarantee normal running of the Society for a period of not less than one year. The Council considers that this is the best way of ensuring the independence of the Society and that its educational objectives can be fulfilled. Since the majority of assets are financial investments there is unlikely to be any delay or shortfall in realising the assets into cash if this became necessary.

The Society has made no commitments or guarantees other than those covered in this report.

Reserves policy

It is the policy of the Society to maintain unrestricted funds, which are the free reserves, at a level that is sufficient to cover management and administration, and support costs and allows the Society to be managed efficiently. Council proposes to use some of the unrestricted funds to encourage the sharing of experience and training between centres. This will take the form of a limited number of grants to finance individual members to visit, or work for short periods of time in, other centres of expertise. During 2008, the Council was pleased to give financial assistance to 15 members to attend the Symposium in Portugal. In addition, Council proposes to utilise some of the reserves to develop the SSIEM Academy and to make training more readily available. (See below under Plans for the future).

Plans for the future

Future work -ETAC will continue to

- Canvas the views of SSIEM members on training issues
- undertake accreditation visits when requested
- update the training syllabus on a regular basis
- to consider whether courses in inborn errors of metabolism are suitable for training needs
- organise further specific training programmes as part of the SSIEM academy.

The Society will encourage the formation of National Societies who can communicate with each other through the SSIEM to raise awareness of metabolic diseases so that standards of care and research are improved.

**THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM
TRUSTEES' REPORT**

31 DECEMBER 2008

(continued)

Trustees' responsibilities for the financial statements

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the Society's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees should follow best practice and;

- n select suitable accounting policies and then apply them consistently
- n make judgements and estimates that are reasonable and prudent
- n prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue on that basis.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Society and which enable them to ensure that the financial statements comply with the requirements of the Companies Act 1985. They are also responsible for safeguarding the assets of the Society and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company exemptions

The accounts have been prepared in accordance with the exemptions applicable to small companies as conferred by Schedule VII to the Companies Act 1985.

Auditors

A resolution to reappoint Baker Tilly UK Audit LLP, Chartered Accountants, as auditors will be put to the members at the Annual General Meeting. Baker Tilly UK Audit LLP has indicated its willingness to continue in office.

Statement as to disclosure of information to auditors

The directors who were in office on date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant audit information of which auditors are unaware. Each of the directors have confirmed that they have taken all steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

By order of the board

P D Mayne
Hon Secretary

**THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM
INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM**

We have audited the financial statements on pages 8 to 14

This report is made solely to the charitable company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The responsibilities of the trustees' (who are also the directors of The Society for the Study of Inborn Errors of Metabolism for the purposes of company law) for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the Trustees' Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charitable charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read the Trustees' report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 December 2008 and of its ended and have been properly prepared in accordance with the Companies Act 1985.

The information given in the Trustees' Report is consistent with the financial statements.

Baker Tilly UK Audit LLP
Registered Auditors and Chartered Accountants
No.1 Old Hall Street
Liverpool
L3 9SX

2009

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM

**STATEMENT OF FINANCIAL ACTIVITIES
AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2008**

	Note	Unrestricted and total funds 2008 £	Unrestricted and total funds 2007 £
Incoming resources			
<i>Incoming resources from generating funds:</i>			
<i>Activities for generating funds:</i>			
Investment Income		19,709	23,144
<i>Incoming Resources from Charitable Activities</i>	2	161,155	76,441
Other incoming resources	2	57,876	50,317
Total incoming resources		<u>238,740</u>	<u>149,902</u>
Resources expended			
<i>Charitable Activities</i>			
Symposium	3	33,699	40,150
Publication of Journal	3	79,647	69,942
ETAC	3	7,937	496
		<u>121,283</u>	<u>110,588</u>
Governance Costs	6	8,407	7,005
Total resources expended		<u>129,690</u>	<u>117,593</u>
Net incoming/ (outgoing) resources for the year		109,050	32,309
Fund balances brought forward at 1 January 2008		<u>490,339</u>	<u>458,030</u>
Fund balances carried forward at 31 December 2008	10	<u><u>599,389</u></u>	<u><u>490,339</u></u>

There are no recognised gains or losses other than those included in the statement of financial activities for the two financial years.

The above results are derived from continuing operations.

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM

BALANCE SHEET AT 31 DECEMBER 2008

	Note	2008	2007
		£	£
Fixed assets			
Investments	7	250,000	250,000
Current assets			
Debtors	8	101,566	39,360
Cash at bank and in hand		286,636	235,027
		<u>388,202</u>	<u>274,387</u>
Creditors: amounts falling due within one year	9	<u>(38,813)</u>	<u>(34,048)</u>
Net current assets		<u>349,389</u>	<u>240,339</u>
Total net assets		<u><u>599,389</u></u>	<u><u>490,339</u></u>
Funds			
Unrestricted funds	10	<u><u>599,389</u></u>	<u><u>490,339</u></u>

The directors have taken advantage of the exemptions conferred by Schedule VII to the Companies Act 1985 and have done so on the grounds that, in their opinion, the company is entitled to those exemptions as a small company.

The financial statements on pages 8 to 14 were approved by the board of directors and authorised for issue on 2009 and are signed on their behalf by:

J R Bonham
Hon Treasurer and Director

**THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM
NOTES TO THE ACCOUNTS
YEAR ENDED 31 DECEMBER 2008**

1 Accounting policies

Basis of accounting

The accounts have been prepared in accordance with applicable accounting standards under the historical cost convention and in accordance with the recommendations of the Statement of Recommended Practice: "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005, applicable UK accounting standards and the Companies Act 1985.

Incoming resources

Income from charitable activities includes subscriptions income which is accounted for in the accounting period in which it is receivable and symposium income which is accounted for on a receivable basis.

Other income includes journal royalties which are accounted for on a receivable basis.

Investment income comprises interest received on bank deposits and National Savings bank income bonds and is recognised on a receivable basis.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis. Expenditure is directly attributable to specific activities and has been included in those cost categories. Resources expended include attributable VAT which cannot be recovered.

Charitable activities include expenditure associated with the publication of the journal, expenditure associated with the annual symposium and expenditure associated with ETAC. These include both the direct costs and support costs relating to those activities.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Support costs include central functions and have been allocated to activity cost categories on an income generated basis.

Grants payable are charged to the Statement of Financial Activities when they have been approved by the Board of Trustees.

Cash flow statement

The company has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard No.1 on the grounds that it is entitled to the exemptions available for small companies.

Foreign currencies

Transactions expressed in foreign currencies are translated into sterling and recorded at rates of exchange approximating to those ruling at the date of the transaction. Monetary assets and liabilities are translated at rates ruling at the balance sheet date. All differences are taken to the profit and loss account.

Fund accounting

The charity's accumulated funds consist of funds which the company may use at the discretion of its trustees.

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM
NOTES TO THE ACCOUNTS
YEAR ENDED 31 DECEMBER 2008

Continued

2 Incoming resources from Charitable Activities

	2008	2007
	£	£
Annual Symposium (note 2(a))	89,095	8,121
Publication of journal	72,060	68,320
	161,155	76,441
	161,155	76,441

a) Symposium

The gross amounts received and associated expenditure for the symposium sponsored by the Charity in Lisbon in 2008 was as follows:

	2008		2007	
	£	£	£	£
Income				
Registration fees		485,820		433,084
Sponsorship		328,355		211,819
Other income		24,160		775
		838,335		645,678
Expenditure				
Accommodation	256,748		101,154	
Printing	38,649		20,562	
Meals, entertainment and transport	298,631		298,890	
Speakers' expenses	51,195		22,304	
Administration	81,743		88,587	
Miscellaneous	22,274		106,060	
	749,240		637,557	
Symposium surplus		89,095		8,121
Surplus donated to the charity		89,095		8,121

b) Other Income

	2008	2007
	£	£
Journal Royalties	43,353	46,129
Revaluation of Foreign Currency Bank Accounts	13,714	3,383
Charges for payment by Credit/Debit Card	809	805
	57,876	50,317
	57,876	50,317

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM

**NOTES TO THE ACCOUNTS
YEAR ENDED 31 DECEMBER 2008**

Continued

3 Analysis of Charitable Expenditure

	Symposium	Journal	ETAC	2008
	£	£	£	£
Direct Costs				
Publication of Journal	-	64,296	-	64,296
Council symposium expenses	4,325	-	-	4,325
Support for delegates to attend symposium (Note 5)	11,408	-	-	11,408
SSIEM Academy (ETAC)	-	-	7,083	7,083
Awards	1,469	-	-	1,469
Komrower Lecture	1,525	-	-	1,525
	<hr/>	<hr/>	<hr/>	<hr/>
	18,727	64,296	7,083	90,106
Support Costs (Note 4)	14,972	15,351	854	31,177
	<hr/>	<hr/>	<hr/>	<hr/>
	33,699	79,647	7,937	121,283
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

4 Allocation of Support Costs

Support costs include central functions and have been allocated to activity costs categories on an income generated basis.

	Symposium	Journal	ETAC	2008
	£	£	£	£
Council travel and subsistence	7,165	1,165	626	8,956
Secretarial expenses	3,325	6,650	-	9,975
Printing and stationery	2,609	2,609	-	5,218
Postage	959	2,875	-	3,834
Web Site	228	682	-	910
Other administration	686	1,370	228	2,284
	<hr/>	<hr/>	<hr/>	<hr/>
	14,972	15,351	854	31,177
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The trustees receive no remuneration but are reimbursed for expenses incurred.

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM
NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2008

Continued

5 Grants Payable in Furtherance of Charitable Activities

	2008	2007
	£	£
Support for delegates to attend symposium	11,408	14,393
Exchange Grants	-	2,432
	11,408	16,825
	11,408	16,825

All grants have been paid to individuals.

6 Governance Costs

	2008	2007
	£	£
Audit and Accountancy	5,082	3,790
Secretarial Expenses	3,325	3,185
Other Administration	-	30
	8,407	7,005
	8,407	7,005

7 Investments

Unlisted investments:		£
Cost		
At 31 December 2007 and 2008		250,000
		250,000

Unlisted investments comprise National Savings Bank income bonds. Accordingly, they are included at cost which represents the capital value of the bonds to the charity. Investments are held to provide an investment return.

8 Debtors

	2008	2007
	£	£
Other debtors	101,566	35,830
Prepayments	-	3,530
	101,566	39,360
	101,566	39,360

THE SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM
NOTES TO THE ACCOUNTS
YEAR ENDED 31 DECEMBER 2008

Continued

9 Creditors: amounts due within one year

	2008	2007
	£	£
Subscriptions in advance	28,559	30,228
Membership support fund	120	90
Accruals	10,134	3,730
	<u>38,813</u>	<u>34,048</u>

10 Statement of funds

	Unrestricted accumulated fund	
	2008	2007
	£	£
At 1 January 2008	490,339	458,030
Net incoming/ (outgoing) resources for the year	109,050	32,309
At 31 December 2008	<u>599,389</u>	<u>490,339</u>