



Society for the Study of Inborn Errors of Metabolism (SSIEM)
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**NOTICE OF ANNUAL GENERAL MEETING OF
SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM ("SSIEM")**

Date of Notice: 7th August 2014

NOTICE IS HEREBY GIVEN that the Annual General Meeting of SSIEM (the "**Company**") will be held at Congress Innsbruck, Rennweg 3, A-6020, Innsbruck, Austria on 3rd September 2014 at 12.30pm and registration from 12.00 noon at which the members will:

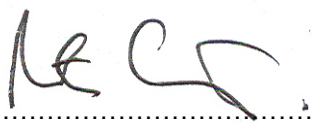
- (A) consider the items of Ordinary Business on the Agenda enclosed with this Notice; and
- (B) consider and, if thought fit, pass the following Special Resolutions set out below.

Special Resolutions: Adoption of a new Memorandum of Association and new Articles of Association

The members of the SSIEM will consider and, if think fit, pass the following Special Resolutions:

1. That, with immediate effect, the existing Memorandum of Association of the Company be amended and restated such that it is in compliance with the Companies Act 2006 and is in the form of the Memorandum of Association annexed hereto.
2. That, with immediate effect, the draft Articles of Association annexed hereto be adopted as the Articles of Association of the Company in substitution for, and to the exclusion of, the Company's existing Articles of Association.

By Order of Board of Trustees dated 7th August 2014

Signed.....

Prof Peter Clayton

Chairman

NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING

OF THE SSIEM (the “Company”)

Appointment of Proxies

As a member of the Company, you are entitled to appoint a proxy to vote at the Annual General Meeting and you should have received a proxy form with this notice of meeting. You can only appoint a proxy using the procedures set out in these notes.

A proxy does not need to be a member of the Company but must attend the Annual General Meeting to represent you.

Appointment of proxy

To appoint a proxy using the proxy form, the form must be:

- completed and signed;
- sent or delivered to the Company at admin@ssiem.org; and
- received by the Company no later than seven days before the time appointed for holding the Annual General Meeting.

Changing proxy instructions

To change your proxy instructions simply submit a new proxy appointment using the methods set out above. Note that the cut-off time for receipt of proxy appointments (see above) also apply in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.

If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

Termination of proxy appointments

In order to revoke a proxy instruction you will need to inform the Company by sending a signed notice clearly stating your intention to revoke your proxy appointment to the Company at admin@ssiem.org no later than seven days before the time appointed for holding the Annual General Meeting.

Appointment of a proxy does not preclude you from attending the Annual General Meeting and voting in person. If you have appointed a proxy and attend the Annual General Meeting in person, your proxy appointment will automatically be terminated.

SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM

Appointment of Proxy Form

I, **INSERT NAME**.....

Of **INSERT ADDRESS:**

a member of **SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM** hereby

appoint **INSERT NAME OF PROXY**.....of

INSERT ADDRESS OF PROXY.....

to vote for me on my behalf at the Annual General Meeting **SOCIETY FOR THE STUDY OF INBORN ERRORS OF METABOLISM** to be held on the 3rd September 2014 at 12.30pm with registration from 12.00 noon at Congress Innsbruck, Rennweg 3, A-6020, Innsbruck, Austria and at every adjournment of the meeting.

I direct my proxy to vote on the following resolutions as indicated by marking the appropriate box below with an 'X'.

I authorise my proxy to vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is properly put before the meeting.

RESOLUTIONS	FOR	AGAINST	ABSTAIN
<u>Special Resolution 1:</u> Adoption of revised Memorandum of Association			
<u>Special Resolution 2:</u> Adoption of revised Articles of Association			

Signed

Dated.....2014

Please refer to the guidance set out at the end of the Notice of AGM